

The Redwoods Weddings

This majestic century old Redwood Grove provides a unique and magical setting for your wedding. Experience for yourself the absolute peace and beauty of The Redwoods, Located minutes from the Rotorua CBD and accommodation.



This natural clearing with redwood bark floor, native fauna surround and large white sail suspended overhead is one of the most unique venues you will find in New Zealand. With all year, all weather use the venue caters for ceremonies and receptions from morning till midnight.

Event Impressions years of experience managing events in this area ensures you can relax and enjoy the beauty with your loved ones, while set up, removal and all the details in-between are taken care of by you appointed event manager.

The Redwoods are managed by Event Impressions on behalf of the Rotorua District Council.

THE REDWOODS FUNCTION AREAS

Under the Sails

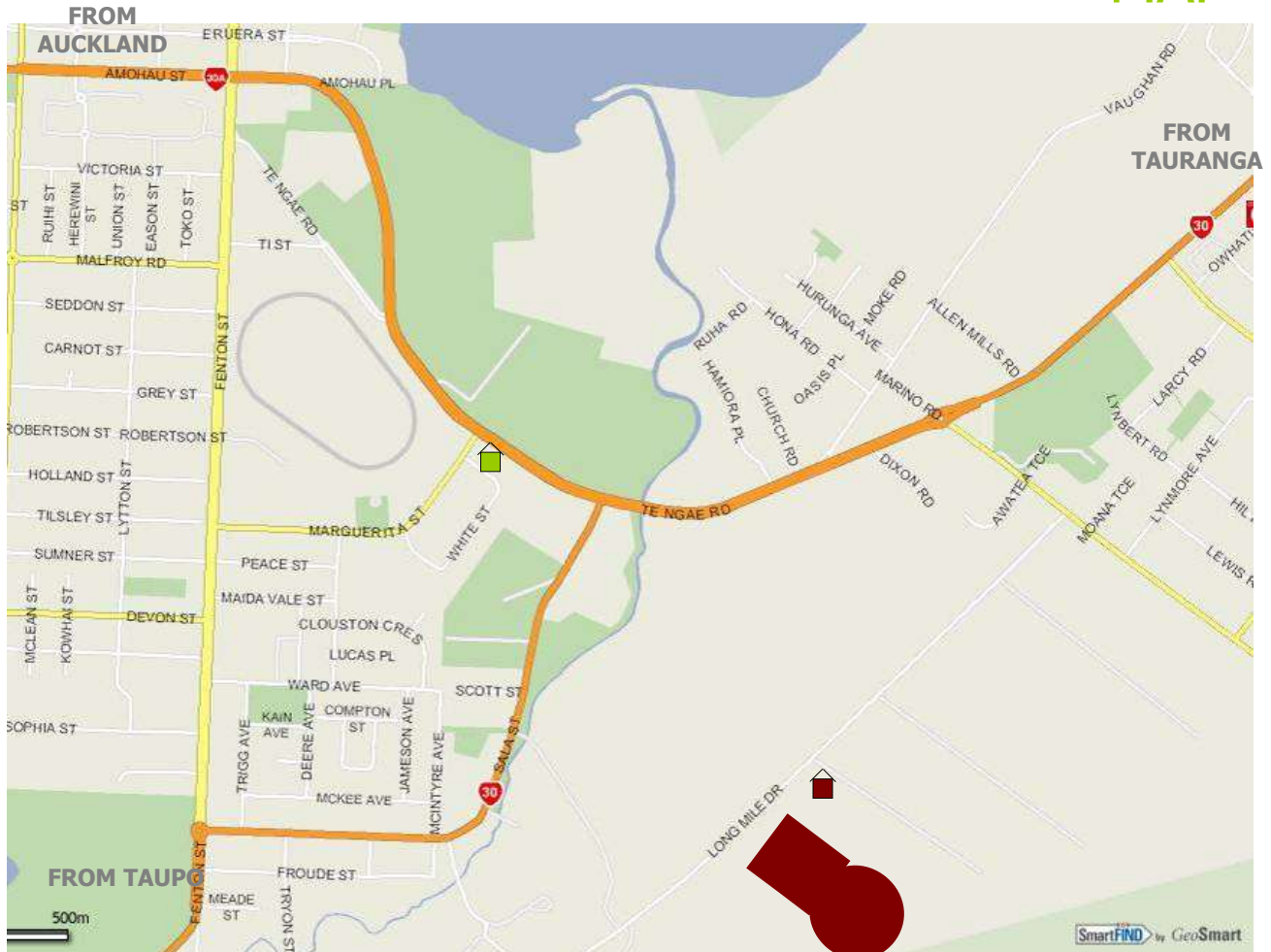
For groups from 10 to 250 seated.
Groups from 10 to 400 for stand-up cocktail functions.
The Sail is a permanent suspended canopy.
The Sail offers all weather protection for events 365 days a year.



The Lawn

For any size group.
The Lawn provides options for ceremonies on the grassed clearing or a convenient gathering spot for guests where pre drinks can be served.



MAP



-  = Visitor Information Centre at The Redwoods
-  = Event Impressions office, 10 white Street

 = the path and clearing just past the Visitor Information Centre (VIC).

Directions From Auckland

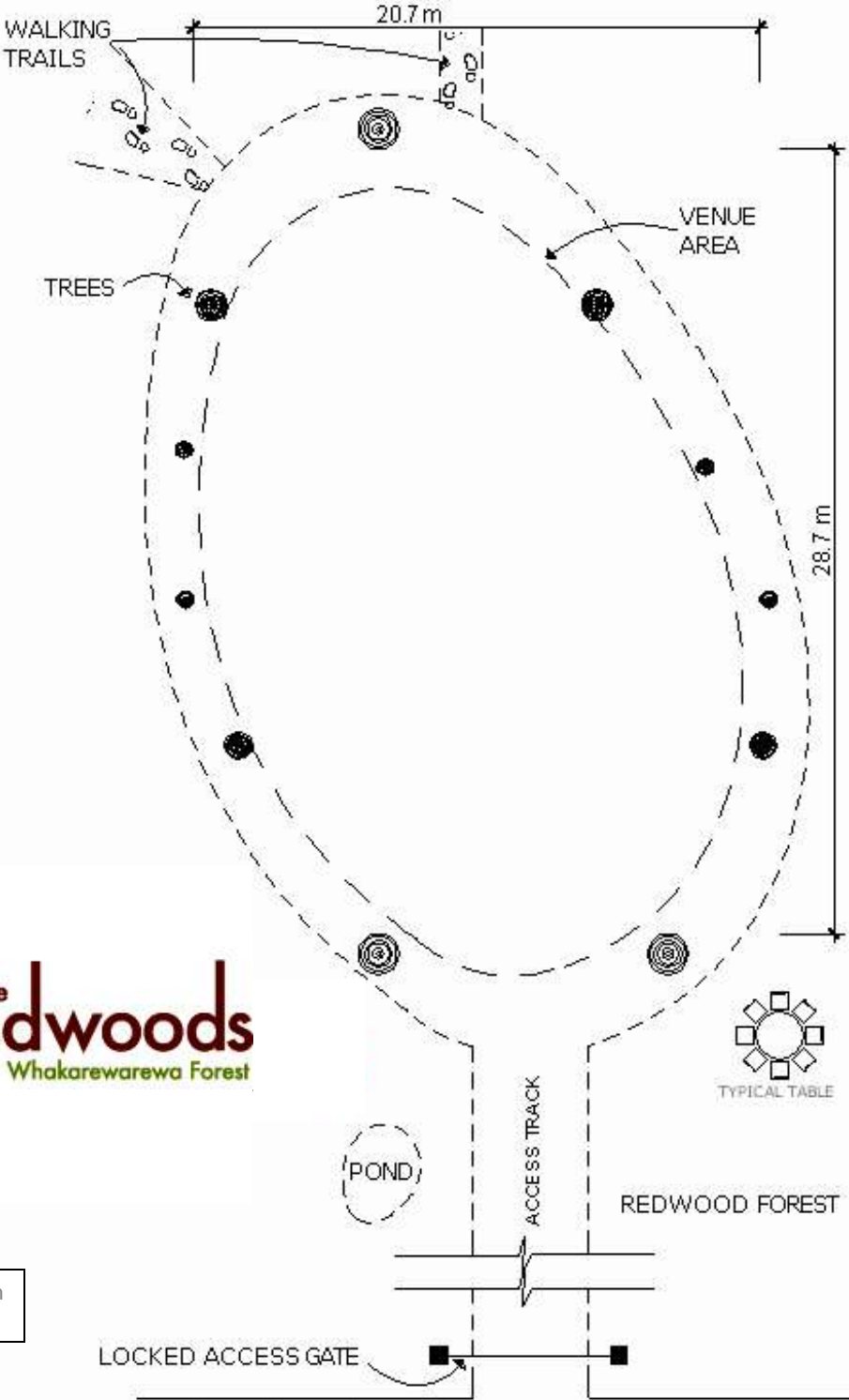
following SHW5 into Rotorua, turn left onto SHW30A
 SHW30a joins SHW30 (on Te Ngae Road)
 (OR follow signs to Airport and Whakatane)
 Turn right at the Tarawera Road
 Take second right into Long Mile Rd
 Travel until you see the Visitor Information Centre (VIC), park here.
 Facing the VIC take the first forest road past the building.
 You will see the Sails ahead of you on this path about 200m up.

Directions from Taupo

Follow SHW 5 until you reach Rotorua where you branch right onto SHW 30.
 Follow this to the first round-a-bout (CNR Fenton and Sala St)
 Turn right.
 At the first set of traffic lights, turn right. (still SHW30)
 Turn right at the Tarawera Road
 Take second right into Long Mile Rd
 Travel until you see the Visitor Information Centre (VIC), park here.
 Facing the VIC take the first forest road past the building.
 You will see the Sails ahead of you on this path about 200m up.

Directions from Tauranga

Follow SHW 30 past the Airport until you reach the large Tarawera Road round-a-bout.
 Turn left at this round-a-bout
 Take second right into Long Mile Rd
 Travel until you see the Visitor Information Centre (VIC), park here.
 Facing the VIC take the first forest road past the building.
 You will see the Sails ahead of you on this path about 200m up.



SCALE 1:200
1 cm = 2 metres

Redwood Ceremonies

THE REDWOODS CEREMONIES

Morning	access is from 9.30am to 1.00pm
Afternoon	access is from 1.30pm to 4.00pm

The venue enables both morning and afternoon ceremonies to take place with ease. Access times provide allowance for set up & removal of any special equipment but in general it is recommended you time your ceremony for 10.30-11.30 in the morning and 2.30-3pm in the afternoon.

Requests for ceremonies must be made on the attached request form however confirmation will not be made in return until three months prior to your date. At this point full payment is requested and you are guaranteed the venue.

This information relates to ceremonies only. Information regarding receptions follows.



CEREMONY VENUE HIRE ONLY

The Sails	\$345.00 incl GST (incl 10amp power supply, if required)
The Lawn	\$ 57.50 incl GST
Use of The Lawn and The Sails combined	\$402.50 incl GST

These figures are for venue hire only. The gate will be unlocked for you at the booked time and relocked at the end of your booked time.


CEREMONY PACKAGE (Excluding VENUE HIRE)

For a complete service we offer a unique package arrangement that allows for some personalising yet covers all the necessities you could need to make a magic ceremony.

Ceremony Package:	\$897.00 Incl GST
1x 10m Red carpet for aisle	
1x 5m Rectangle red carpet ('T' for you to stand on while saying vows)	
50x White folding chairs	
1x Registry table	
1x White damask tablecloth for registry table	
1x Chair with white chaircover for registry table	
1x Sound System with CD player/i-pod connection and hand-held microphone	
Set up, break down for you	

THE REDWOODS CEREMONY OPTIONAL EXTRAS

In addition to the ceremony package listed above you may require assistance to dress the venue further.

Extra Chairs (white folding chairs)		from \$4.49+GST each
Chair Covers		\$7.00+GST each
		
Chair Sashes – large range of colours available	(with a chair cover hire)	\$1.80+GST each
	(without a chair cover hire)	\$2.50+GST each
Topiary Trees		\$24.00 +GST each
Ferns or plants for aisle and more		from \$14.00+GST each
Extra Red Carpet (10m)		\$85.00+GST each

Prices are subject to change at any time without notice.
 Additional costs apply for public holidays.
 Delivery fees may apply depending on personal requirements.

THE REDWOODS CEREMONY BOOKING CONDITIONS

A full list of conditions for this living forest are attached at the back of this document but it is worth noting for ceremonies...

- Inquiries are only accepted upon receipt at the Event Impressions office of a ceremony booking form.
- All inquiries are subject to confirmation three months out from the date of your ceremony. You will be sent a confirmation document acknowledging your booking with request for payment.
- No guarantee can be offered prior to this and pre-payment cannot be accepted until an invoice is issued at three months.
- Full payment when received secures your booking.
- Once full payment is made, no refunds will be given for cancellations including cancellations due to wet weather.
- Event Impressions reserve the right to amend any of these conditions without notice.





Redwood Ceremony Booking Form

Bride and Groom's Name _____
Contact Name _____
Address _____
City _____
Contact Phone - Home _____
Contact Phone - Cell _____
Contact e-mail _____
Wedding Date (eg: Tuesday, May 27, 2003) _____
Numbers Attending _____
Timings **Ceremony Starts** _____

Preferred Area: The Sails The Lawn
Preferred Time: 9.30am – 1.00pm 1.30pm – 4.00pm
Ceremony Package Yes I would like to book the ceremony Package

Extras Required: _____

I have read and understand The Redwoods booking conditions. I will ensure that my wedding guests and I will comply with all of the Redwoods conditions.

Signed _____ Printed Name _____

Date signed _____

Fax to 07 348 4046 or email ideas@eventimpressions.co.nz

All inquiries are subject to availability. Inquiries will only be held with the return of this booking form. A confirmation will be sent to you three months prior to your requested date. Prices are subject to change at any time.

The Redwoods Receptions

In this most private of settings you can tailor your reception to meet all your wishes. Spectacular and romantic lighting enhances a venue beautiful by day, dramatic by night.

For a truly memorable Wedding Day, the Redwood Forest provides a spectacular backdrop for your evening reception. Following your ceremony (be that in the Redwoods or elsewhere) guests arrive into the covered clearing lit with beautiful lighting and dressed with lush table settings.

REDWOOD RECEPTION VENUE PRICING

Venue Hire	Under the Sails 0-40 people 41-80 people 81-120 people 121-180 people 181- and above	\$ 300.00+ GST \$ 800.00+ GST \$1200.00+ GST \$1500.00+ GST \$1950.00+ GST
Required Equipment	Power distribution, Toilets, Lighting - option 1 inclusive, Service area dividing drape, Duty Manager (7 hrs)	\$1930.00 + GST
Optional Equipment	Stage 5.4m x 2.4m (Recommended minimum size) Dance Floor 5m x 4m (Recommended minimum size) Lighting option two Patio Heaters with gas bottle (suggest approx 6)	\$225.00+ GST \$740.00+ GST \$350.00+ GST \$ 95.00+GST each
Lighting Option 1	Comes as part of evening package required equipment. Includes 'house-lighting' projected up onto the sails (colour options available) Entry and exit track lights Lighting to toilets Light for catering area	
Lighting Option 2	All of the above with further lighting added to the <i>surrounding</i> forest and foliage, giving depth and a sense of location later in the evening. Please add \$350.00+ GST to the above price.	
Generator	Placed some distance from the clearing on trailer with silencer. Extension leads and safety power box. Suitable for all services quoted including catering needs and basic DJ needs. Any additional power needs should be confirmed with Event Impressions to ensure enough power is available for all on the night.	
Toilets	A small caravan toilet known as "Lovely Loos". Come with vanity unit, mirrors, lights, paper hand towels and separate sections for male and female. Females – two cubicle flush toilets. Gents – one cubicle and one urinal.	
Drape Divider	This cordons off a section of the clearing for the catering team. Drape and consists of 4m high stands, scaffold bars and thick theatre black drapes to provide a "back of house" area for the caterers to work from behind. The drape can be position anywhere in the clearing.	

Redwood Reception Optional Extras

So far we have touched on the essential elements for your Redwoods Wedding but there are many more things we can do. Here are some ideas to get you started that accentuate this stunning venue in a natural and stylish way.

Speciality Linens

To enhance your event, we have a selection of speciality linens covering table cloths, napkins, chair covers, runners, sashes, flax product and so on.

Chair covers



*black, antique gold, silver, white, ivory, chocolate, red, blue, lime, fuchsia, orange, yellow
\$7.00+ GST each*

Tablecloths



*Damask – Black, gold, white, ivory, blue
OR Velvet – black, gold, white, ivory, chocolate, red, blue, lime
\$15.00+ GST each*

Table Centrepieces

with many years experience working in this venue we have some lovely pieces to compliment your function. Please feel free to discuss any thoughts with us.



Entertainment

We can organise you any kind of entertainment for the Redwood venue – from soloists, quartets, opera singers and cultural groups to DJ's, dancers & bands.

The above prices are hire prices and exclude any labour required for set up and break down. Please discuss your requests with us so we can ensure all details are covered to meet your needs.

Transport

We are able to arrange transportation to and from the Redwoods for your function in a variety of forms. Most usually, buses for pick up at your hotel with a shuttle return service from a designated time.

Redwood Reception Catering

The Redwood Forest is open to a select few caterers with a great variety to choose from. Listed below, these companies are familiar and experienced in The Redwoods. Their experience will help make your reception run smoothly and professionally.

Blue Baths Fine Food Services	Phone 07 350 2119
Distinction Hotel Rotorua	Phone 07 349 5200
Eurest Rotorua	Phone 07 349 5640
Millennium Hotel Rotorua	Phone 07 347 1234
Novotel Lakeside Rotorua	Phone 07 346 3888
Rydges Hotel Rotorua	Phone 07 349 0099
The Catering Company	Phone 07 348 3885



It is possible to have buffet or plated meals in The Redwoods. Event Impressions can source quotes on your behalf or you may contact caterers directly. No home catering is permitted including canapés or service of beverages. The above caterers all hold off-site liquor licences and provide full service for your event.

REDWOOD RECEPTION BOOKING CONDITIONS

There are some conditions of use that are specific to wedding receptions held within the Redwood Forest. These are over and above the general Redwoods venue conditions (see later for details).



Redwood Event Conditions

In order to maintain the beauty of the Redwood Forest we ask that you comply with the following conditions. (applicable for ceremonies and reception within the Redwood Forest)

All inquiries are subject to availability at time of booking

All requests are required in writing before any record will be made. (see request form)

A deposit of 25% is requested at time of confirmation for Receptions.

Payment in full for ceremonies is to be made 3 months prior when you receive your confirmation letter.

All deposits paid are non refundable

Cancellations for weather will be charged at full price as this venue is an all-weather venue.

- Please do not attach any signs to any buildings, permanent fixtures, signage or to the trees.
- Please advise Event Impressions of any property, equipment or vehicles you wish to bring into the forest for your event well prior to the day. We reserve the right to refuse the use of any property for your event. All property must be removed following your event at the agreed time.
- A list of all contractors and sub contractors must be supplied to Event Impressions. We reserve the right to refuse entry to the Redwoods for any unknown contractors. It is the hirer's responsibility to advise all contractors and sub-contractors of the above conditions for the forest.
- All lighting, power, heating and toilet facilities must be booked through Event Impressions.
- No smoking is permitted in the forest or surrounding area. Council legislation (as of 2008) has forbidden smoking within the Tokorangi Redwoods Triangle. No naked flame or candles are permitted in the forest.
- All rubbish must be removed from the forest following the event.
- Confetti must be biodegradable – we prefer fresh petals. Non biodegradable confetti not permitted.
- Should you require vehicle access please contact Event Impressions to arrange the necessary requirements. This will need to be made at least one month in advance.
- Host Responsibility and Liquor Licensing is the responsibility of you and your caterer.
- No "home catering" is permitted.
- Please refer to specific booking conditions relevant to ceremonies and receptions in each section.
- All costs and prices within this document are subject to change without notice.

